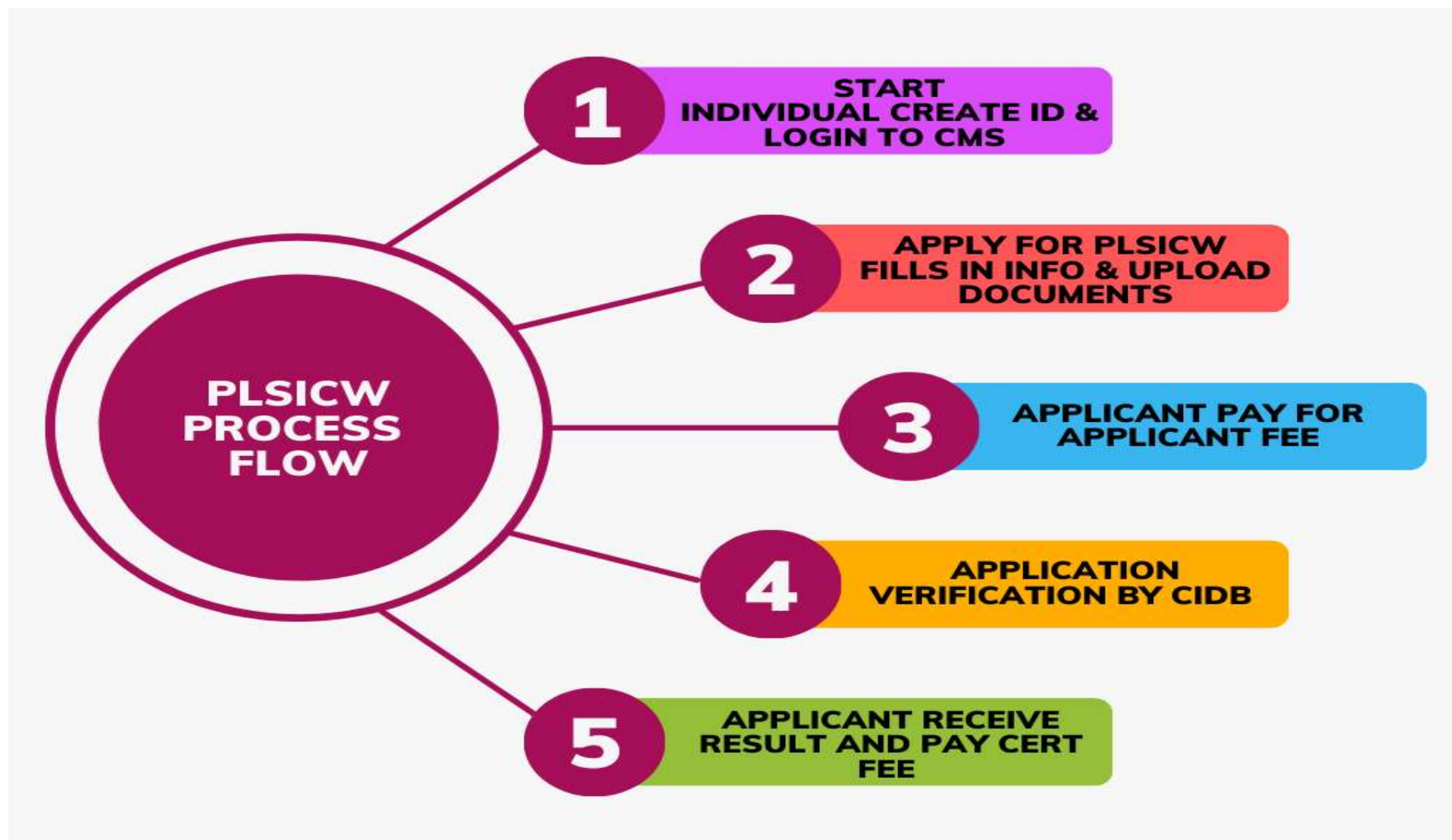


SISTEM PENGURUSAN KOMPETENSI (CMS)

PERMOHONAN PENYEDIA LATIHAN SICW

ISI KANDUNGAN

1. Carta Alir PERMOHONAN PENYEDIA LATIHAN SICW
2. Permohonan Baharu PENYEDIA LATIHAN SICW (Pemohon)
3. Permohon Kemaskini PENYEDIA LATIHAN SICW (Pemohon)
4. Permohonan Pembaharuan PENYEDIA LATIHAN SICW (Pemohon)






Get In Touch e-bantuan

CIDB CARELINE 03-55673300

Bahasa Malaysia

NOTIS PENGUMUMAN

PERMOHONAN MELALUI SISTEM CIMS BAGI PROGRAM PENYELIAAN & PENGURUSAN KAEDAH II (TEMUDUGA)

Dimaklumkan bermula 04 September 2023 permohonan bagi Program Penyeliaan & Pengurusan Kaedah II (Temuduga) adalah melalui atas talian iaitu di sistem CIMS CIDB.

Sebarang pertanyaan boleh diajukan atau diemailkan ke :

e-bantuan: <http://www.cidb.gov.my/e-bantuan>

Sekian, harap maklum

Log masuk ke akaun CIDB anda

User Name

Password

☐ Ingat Kata Laluan

Login

Kontraktor Berdaftar:

- Ada ID pengguna, dapatkan kata laluan CIMS anda
- Tiada ID pengguna atau cipta ID pengguna baru
- Tidak menerima emel Pengaktifan?

Daftar Baru

- Untuk kontraktor baru / Personel binaan baru / Perselia latihan baru / Pelatih baru dan lain-lain

Lupa ID pengguna? / Lupa kata laluan?

URL:

<https://cims.cidb.gov.my/SMIS/regcontractor/index.vbhtml>

→ Klik Daftar Baru

→ 1. Pilihan ORGANISASI




Get In Touch e-bantuan

CIDB CARELINE 03-55673300

Bahasa Malaysia

Sila pilih jenis pengguna untuk permohonan pendaftaran

Organisasi ▾

Individu ▾

Teruskan Kembali

****Sekiranya tidak memiliki ID CIMS atau ID yang dimiliki bukan jenis Syarikat perlu membuat ID baharu**

Sila pilih jenis pengguna untuk permohonan pendaftaran

Organisasi ▾

☐ Kontraktor Tempatan
Sila pilih jika anda ingin memohon untuk mendaftar sebagai Kontraktor Tempatan

☐ Kontraktor Asing
Sila pilih jika anda ingin memohon untuk mendaftar sebagai Kontraktor Asing

☐ Syarikat (Bukan Kontraktor)
Sila pilih jika anda ingin memohon sebagai agensi yang berkaitan dengan industri pembinaan (Konsulten/Pengira Projek/Pemaju)

☒ Pusat Latihan Bertauliah/Penyedia Latihan
Sila pilih jika anda ingin memohon sebagai Pusat Latihan Bertauliah/Penyedia Latihan (PLSIC/PLBK/PLB atau CPD)

☐ Syarikat Usahasama / Konsortium (Tidak diperbadankan di SSM)
Sila pilih pilihan ini jika anda ingin mendaftar sebagai Kontraktor Usahasama

☐ Penyedia Perkhidmatan Pembinaan Projek Luar Negara (Perkhidmatan Berkaitan Pembinaan) yang ditubuhkan di Malaysia
Sila pilih jika anda ingin membuat deklarasi Projek Luar Negara

☐ Apprentice Company

☐ Apprentice Sponsor

Individu ▾

1. Pilih **Pusat Latihan Bertauliah/Penyedia Latihan**

2. Tekan butang **Teruskan**

Applicant - Non Contractor Company

Applicant Name *	Name
Position *	Position
I/C No. *	I/C No Eg : 820428472989 (YYMMDD999999)
H/P No. *	H/P No Eg : 0120000000
E-mail *	E-Mail

User Profile

☐ Click here if user details are same as Applicant

Name *	Name
IC No *	IC No Please key in your Identity Card No. (as per MYKAD IC NO.) Eg: B20428472989(YYMMDD999999)
H/P No. *	H/P No Eg: 0100000000
Position / Role *	Position / Role
Login Details	
User Name *	Enter valid E-Mail ID (E-mail will be sent to the above User Name)
Password *	Password
Retype Password *	Retype Password

Please save your CIMS password. Do not share your CIMS password.
CIDB Malaysia will never ask for your password.

Submit

1. Isikan setiap bahagian yang mandatory (*)

2. Tekan butang **Submit**



Home



Help

User Registration

Terima Kasih kerana mendaftar.

Emel pengaktifan akan dihantar secara automatik ke dalam emel (Nama Pengguna) yang telah didaftarkan.

Pengguna dikehendaki menyemak ruangan emel SPAM atau JUNK MAIL sekiranya masih tidak menerima emel.

Sila login dengan menggunakan nama pengguna dan kata laluan yang didaftarkan untuk mengakses CIMS selepas akaun diaktifkan.

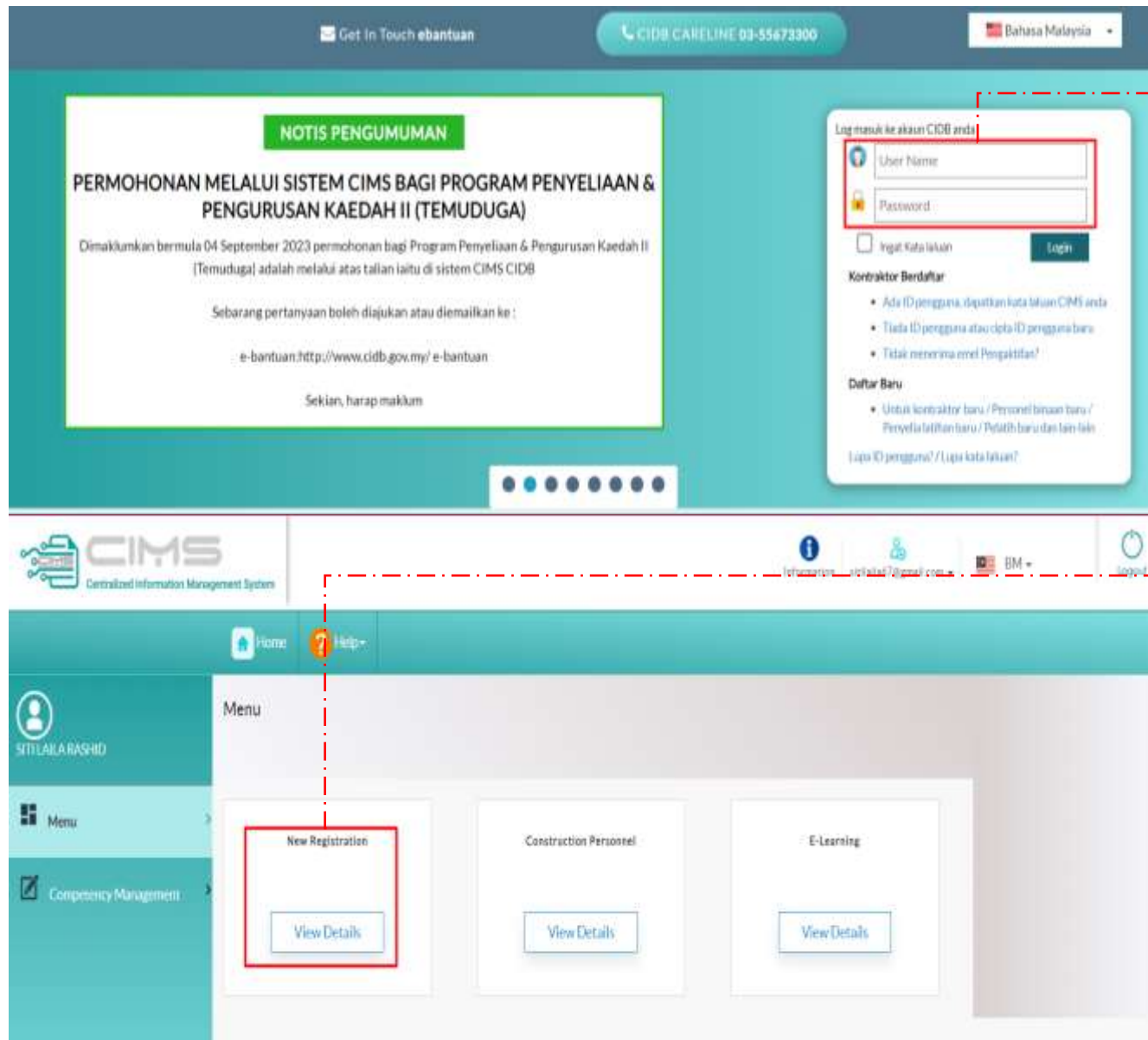
Thank you for registering

Activation email will be automatically sent to the registered (username) email. Users are required to check the SPAM or JUNK MAIL folders also, if they still did not receive the email.

Please login using the username and password registered to access CIMS after the account has been activated.

[Back to Home](#)

1. Mesej **Paparan berjaya mendaftar** dapat dilihat dan perlu menyemak ruangan emel untuk pengaktifan ID.
2. Setelah akaun aktif, sila login dengan menggunakan nama pengguna dan kata laluan yang didaftarkan



The screenshot displays the CIDB CIMS portal interface. At the top, there is a header with 'Get In Touch e-bantuan', 'CIDB CARELINE 03-55673300', and a language dropdown set to 'Bahasa Malaysia'. The main content area features a 'NOTIS PENGUMUMAN' (Notice) regarding the CIMS system for the 'PERMOHONAN MELALUI SISTEM CIMS BAGI PROGRAM PENYELIAAN & PENGURUSAN KAEDAH II (TEMUDUGA)'. To the right, a login form is visible with fields for 'User Name' and 'Password', a 'Remember Me' checkbox, and a 'Login' button. Below the login form, there are sections for 'Kontraktor Berdaftar' and 'Daftar Baru'. The bottom section of the portal shows a 'Menu' with options like 'Home', 'Help', 'New Registration', 'Construction Personnel', and 'E-Learning'. The 'New Registration' button is highlighted with a red box, and a red dashed line points from it to the 'View Details' button in the 'New Registration' section.

1. Sila login dengan menggunakan nama pengguna dan kata laluan yang didaftarkan

2. Kemudian tekan View Details untuk Pendaftaran Baru bagi ID tersebut

Registration | Home/New Registration

Incorporated with Companies Commission of Malaysia (SSM)
 • Please select this option if your company is incorporated with Companies Commission of Malaysia (SSM).

Not incorporated with Companies Commission of Malaysia (SSM)
 • Please select this option if your organization is a government Ministry, government Agency, Association/Society, Cooperative, University or any Other.

☒ Incorporated with Companies Commission of Malaysia (SSM)
 ☐ Not incorporated with Companies Commission of Malaysia (SSM)

Registration Type* Please Select

Company Registration Number* Input No. Pendaftaran SSM tanpa alih alih (CTH: 123456-X; input 123456)

• Select type of incorporation (ROC/RCM)
 • Enter the SSM Number without () and the letter after it.

[Proceed to Purchase SSM](#)

1. Sila baca dan buat pilihan mengenai syarikat anda.

2. Jika pilihan **Incorporated with Companies Commission of Malaysia (SSM)**

- Sila isi yang mandatory (*)
- Tekan butang Proceed to Purchase SSM

Registration | Home/New Registration

Incorporated with Companies Commission of Malaysia (SSM)
 • Please select this option if your company is incorporated with Companies Commission of Malaysia (SSM).

Not incorporated with Companies Commission of Malaysia (SSM)
 • Please select this option if your organization is a government Ministry, government Agency, Association/Society, Cooperative, University or any Other.

☐ Incorporated with Companies Commission of Malaysia (SSM)
 ☒ Not incorporated with Companies Commission of Malaysia (SSM)

[Submit & Continue](#)

3. Jika pilihan **Not incorporated with Companies Commission of Malaysia (SSM)**

- Tekan butang **Submit & Continue**

Organization / Company Details

Agency*
Please Select

Organization Type*
Please Select

Ministry
Please Select

Department / Agency

Section
Please Select

Unit

Registrations/Company ID No*
Registration No

Company Name*
Company Name

Registration Date*
Registration Date

Country Incorporated*
Malaysia

Nature of Business
Nature of Business

Company Web Address
Company Web Address

Office Fax No.

E-mail*
E-mail

Principal Contact Person

☐ The Principal Contact person is the same as the Applicant

Name*
Name

Position*
Position

H/P No*
H/P No

E-mail*
E-mail

Registered Address

Registered Address*
Registered Address

Postcode*
Postcode

City*
Please Select

State*
Please Select

District*
Please Select

Correspondence Address

☐ Same As Registered Address

Correspondence Address
Business Address

Postcode
Postcode

Correspondence City
Please Select

Correspondence State
Please Select

Business Address

☐ Same As Registered Address

Business Address
Business Address

Postcode
Postcode

Business City
Please Select

Business State
Please Select

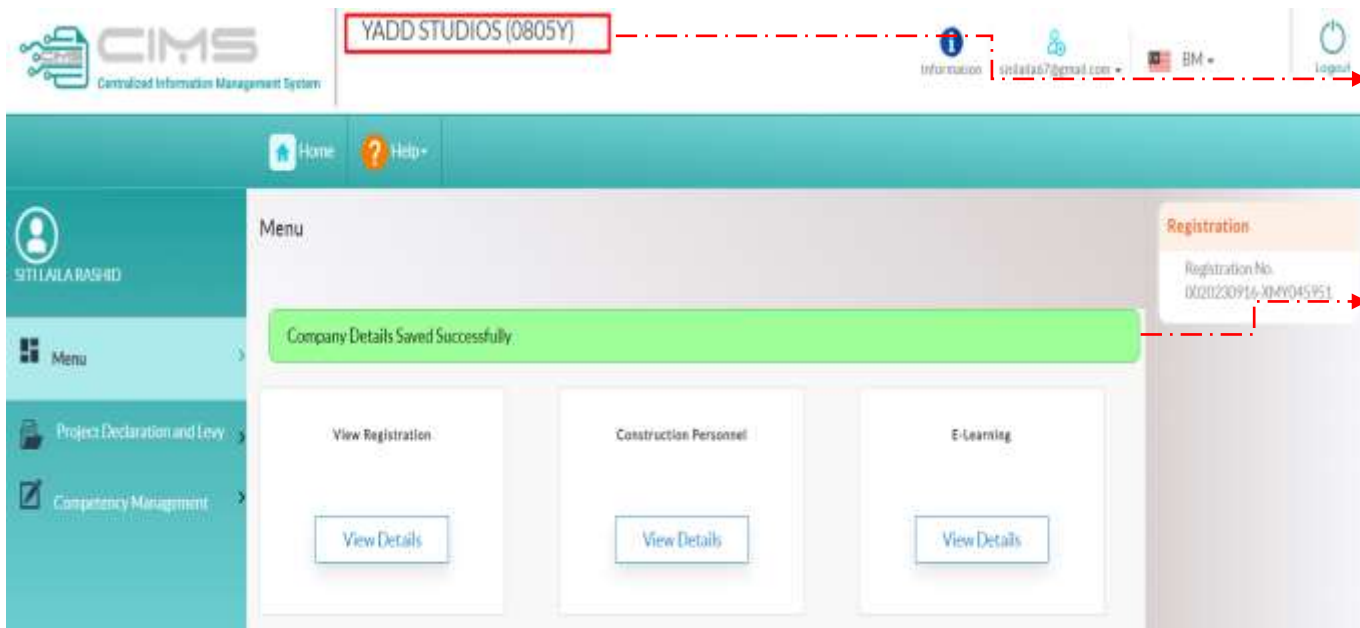
Business District
Please Select

Save & Continue

1. Sila Isikan kesemua maklumat yang diminta iaitu

- Maklumat Organisasi/ Maklumat Syarikat,
- Maklumat Alamat Berdaftar,
- Maklumat Alamat Surat-menyurat,
- Maklumat Alamat Perniagaan
- Maklumat Orang untuk dihubungi

2. Selesai mengisi, tekan butang **Save & Continue**



1. Setelah maklumat Berjaya disimpan, Nama Syarikat akan dipaparkan di bahagian atas.
2. Pemakluman Berjaya menyimpan maklumat Syarikat turut dipaparkan
3. Seterusnya rujuk cara membuat [Permohonan Baharu](#)





Get In Touch e-bantuan

CIDB CARELINE 03-55673300

Bahasa Malaysia

NOTIS PENGUMUMAN

PERMOHONAN MELALUI SISTEM CIMS BAGI PROGRAM PENYELIAAN & PENGURUSAN KAEDAH II (TEMUDUGA)

Dimaklumkan bermula 04 September 2023 permohonan bagi Program Penyeliaan & Pengurusan Kaedah II (Temuduga) adalah melalui atas talian iaitu di sistem CIMS CIDB.

Sebarang pertanyaan boleh diajukan atau diemailkan ke :

e-bantuan: <http://www.cidb.gov.my/e-bantuan>

Sekian, harap maklum

Log masuk ke akaun CIDB anda

User Name

Password

☐ Ingat Kata Laluan

Log In

Kontraktor Berdaftar

- Ada ID pengguna, dapatkan kata laluan CIMS anda
- Tiada ID pengguna atau cipta ID pengguna baru
- Tidak menerima emel Pengaktifan?

Daftar Baru

- Untuk kontraktor baru / Personel binaan baru / Penyelia latihan baru / Pelatih baru dan lain-lain

Lupa ID pengguna? / Lupa kata laluan?

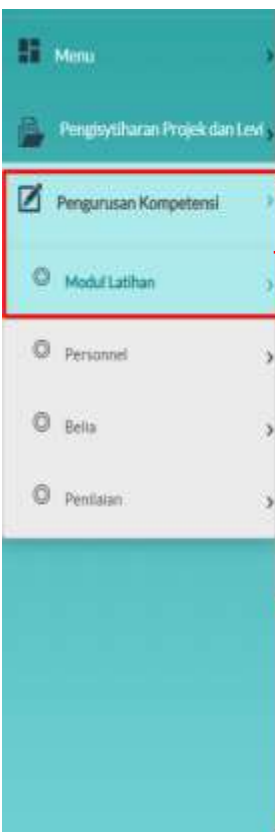
URL:

<https://cims.cidb.gov.my/SMIS/regcontractor/index.vbhtml>

1. Masukkan User ID dan katalaluan

2. Jika tiada User ID, klik Daftar Baru

Rujuk [Permohonan Pendaftaran ID Baharu](#)



1. Selepas Berjaya log masuk, klik menu Pengurusan Kompetensi > Modul Latihan

2. Buat pilihan PLB SICW Registration (Apply)

Application List

NEW APPLICATION

Notes: Your applications will appear here. You can view the status of your applications from column Application status

Total Count : 0 Page Size : 5 < Previous Next >

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
----	--------------	------------------	---------------	------------------	--------------------	--------	----------------

1. Klik butang New Application

• Hadir Kursus serta memiliki Sijil Jurulatih Induksi Keselamatan dan Kesihatan untuk Pekerja Binaan / Construction Safety Health Trainer (CSHT) dari NIOSH
 • Hadir Kursus serta memiliki Sijil Construction Safety & Health Officer (CSHO) dari CIDB
 • Hadir Kursus serta memiliki Sijil Basic Train The Trainer (TTT) dari NIOSH / HRDF
 c. Kelayakan Kewangan Pemohon hendaklah memiliki dan mengekalkan punca kewangan yang mencukupi sepanjang tempoh pendaftaran. Had minima kewangan yang perlu dimiliki oleh pemohon adalah RM 5,000.00 setiap bulan dalam tempoh 3 bulan terkini dan penilaian adalah seperti berikut :-

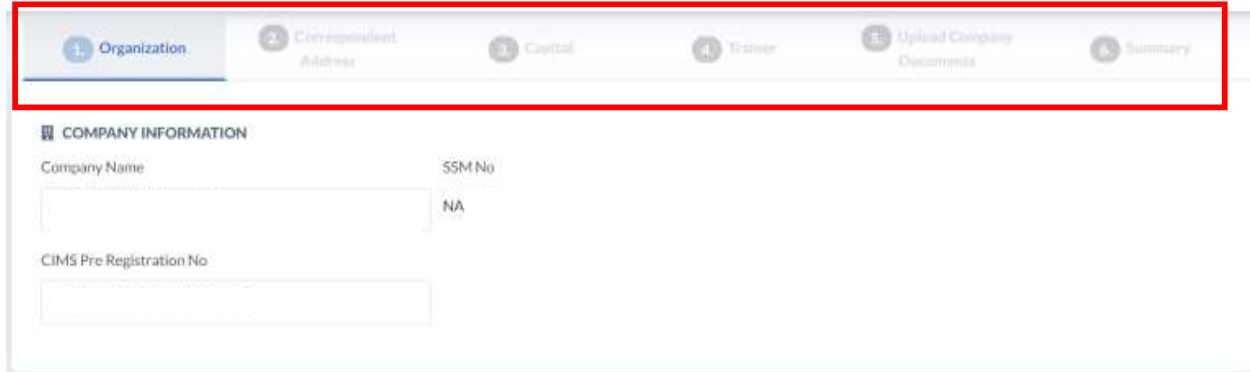
- Penilaian Keupayaan Kewangan Keupayaan kewangan pemohon akan dinilai berdasarkan kepada dokumen yang dikemukakan serta jenis syarikat.
- Syarikat Sendirian Berhad / Berhad. Keupayaan kewangan pemohon akan dinilai berdasarkan kepada dokumen yang dikemukakan serta jenis syarikat.
- Firma Milik Tunggal / Perkongsian Keupayaan kewangan akan dinilai dari segi nilai modal bersih (net capital worth) yang dikira berdasarkan salah satu atau semua daripada berikut;
 - Akaun Semasa Penyata akaun semasa bank pemohon untuk tiga (3) bulan terkini.
 - Simpanan Tetap Simpanan tetap yang tidak dicagarkan pada mana-mana bank atau institusi kewangan serta belum luput tempoh matangnya.
 - Akaun Simpanan Termasuklah akaun simpanan, saham ASB, Sijil Simpanan Premium BSN, Akaun Tabung Haji yang terkini (Semua atau salah satu)
- Koperasi / Persatuan atau Seumpamanya Keupayaan kewangan akan dinilai dari modal syer anggota. Dokumen rujukan adalah akaun audit terkini.

Cancel **Proceed**

2. Klik butang Proceed untuk teruskan

Kategori PLSICW:

- Sistem akan memaparkan maklumat yang perlu dikemaskini. Sila lengkapkan semua seksyen.



The screenshot displays the PLSICW application form interface. At the top, there is a horizontal navigation bar with six tabs: 1. Organization (highlighted with a red border), 2. Correspondent Address, 3. Capital, 4. Trainer, 5. Upload Company Documents, and 6. Summary. Below the navigation bar, the 'COMPANY INFORMATION' section is visible. It contains two input fields: 'Company Name' and 'SSM No'. The 'SSM No' field has a dropdown menu with 'NA' selected. Below these fields is the 'CIMS Pre Registration No' field, which is currently empty.

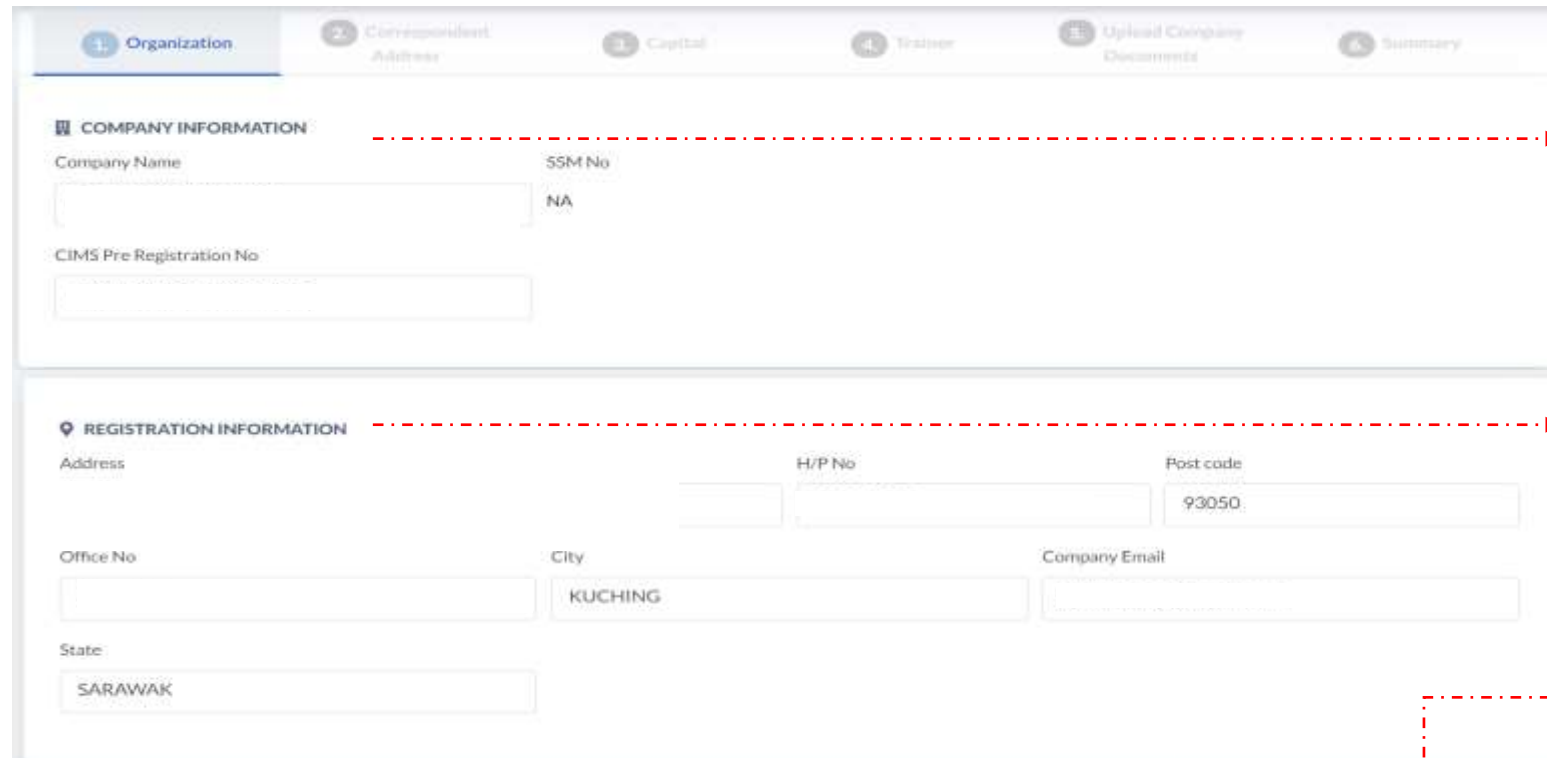
1. Organization
2. Correspondent Address
3. Capital
4. Trainer
5. Upload Company Documents
6. Summary

ORGANIZATION TAB

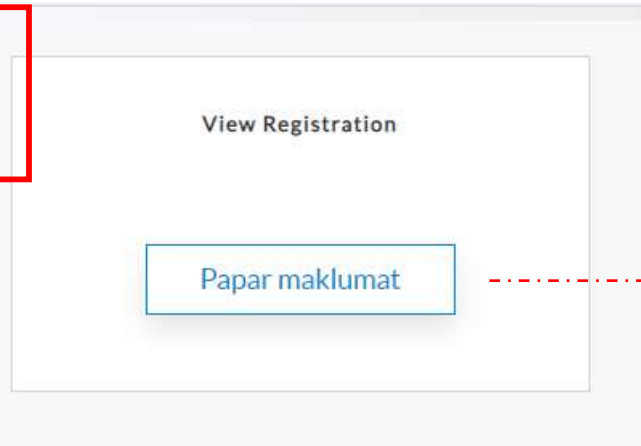
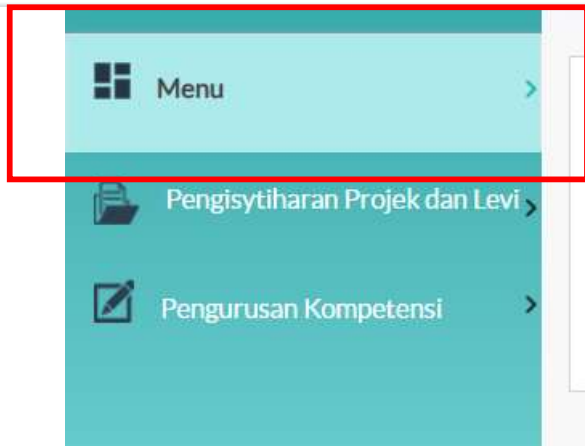
- Untuk bahagian **Company Information** sistem akan menarik maklumat dari SSM

- Bahagian **Registration Information**, sistem akan menarik maklumat yang diisi dari Pendaftaran Syarikat

- Sekiranya mempunyai perubahan, perlu dilakukan dibahagian ini



The screenshot shows the 'Organization' tab of a form. It is divided into two main sections: 'COMPANY INFORMATION' and 'REGISTRATION INFORMATION'. The 'COMPANY INFORMATION' section includes fields for 'Company Name', 'SSM No' (with a dropdown menu showing 'NA'), and 'CIMS Pre-Registration No'. The 'REGISTRATION INFORMATION' section includes fields for 'Address', 'H/P No', 'Post code' (with a dropdown menu showing '93050'), 'Office No', 'City' (with a dropdown menu showing 'KUCHING'), 'Company Email', and 'State' (with a dropdown menu showing 'SARAWAK').



MANAGEMENT INFORMATION

Add Director +

No	Director Name	IC No	Gender	Position	Nationality	Action

BACK NEXT

Di bahagian management Information, pemohon boleh menambah ahli dengan menekan butang **Add Director**

1. Sistem akan paparkan skrin pop-up untuk masukkan maklumat berkaitan iaitu:

- *Director Name*
- *Director IC Number*
- *Gender*
- *Position*
- *Nationality*

Director Details

Director Name	Director ICNumber	Gender	Position	Nationality
Director Name:	Director ICNo	--Please S	Director Position	

CANCEL SAVE

2. Klik butang SAVE untuk menyimpan maklumat
Seterusnya, Klik butang NEXT untuk teruskan ke bahagian berikut

1 Organization **2 Correspondent Address** 3 Capital 4 Training 5 Upload Company Documents 6 Summary

CORRESPONDENT ADDRESS INFORMATION

Notes: Correspondence address will be used in the generated certificate

☐ Same as Registered Address

Address Line 1 *
Address

Address Line 2
Address

Post Code *
Postal Code

City *
City

District *
District

State *
State

Email
Email

Office No
Office No

Mobile
Mobile Number

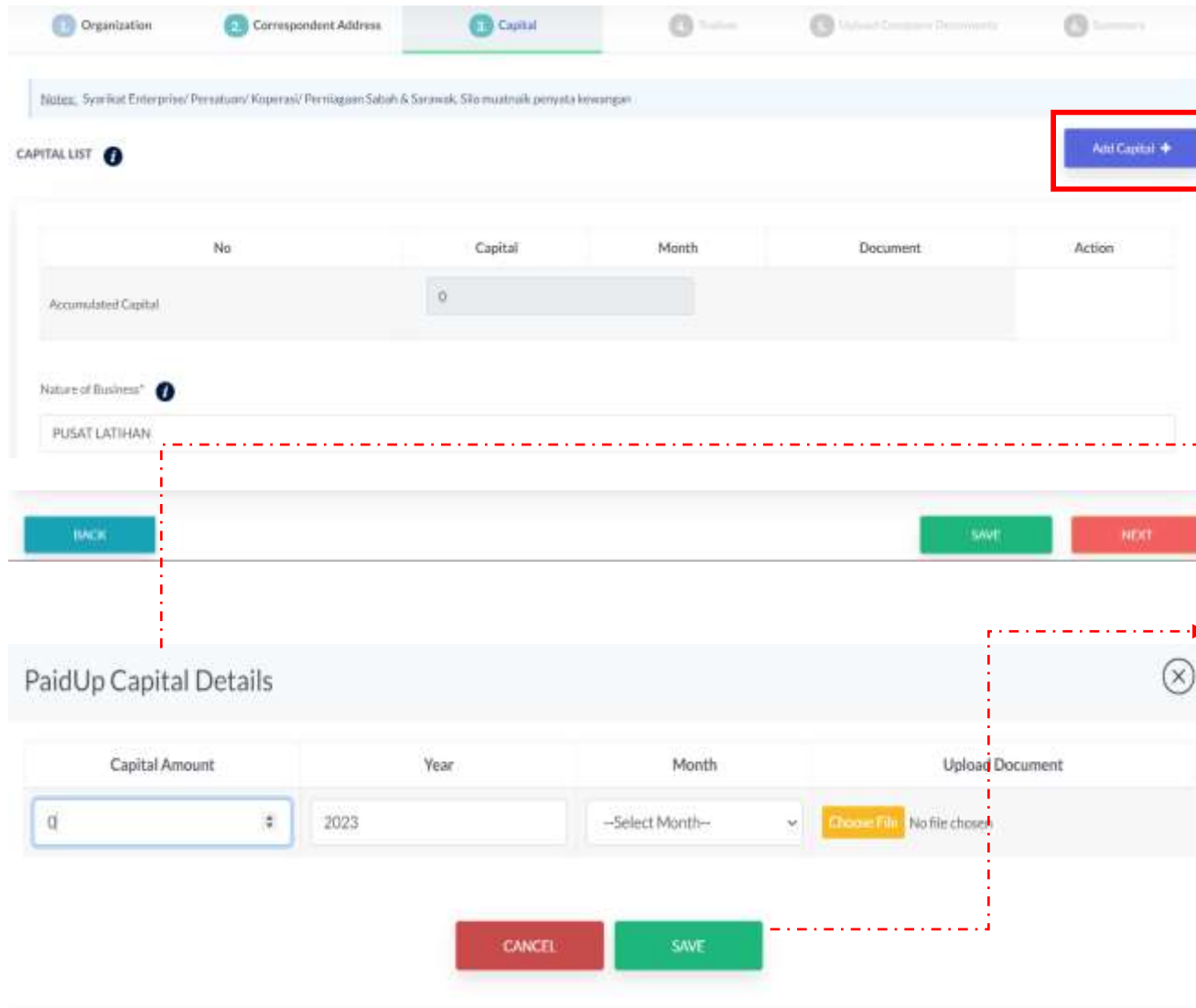
Contact Person *
Name

Position *
Position

BACK **SAVE** **NEXT**

CORRESPONDENT ADDRESS TAB

1. Pemohon perlu mengisi semua maklumat yang diperlukan
2. Klik butang SAVE selepas selesai mengisi
3. Klik butang NEXT untuk teruskan ke seksyen berikutnya.



The screenshot displays the 'Capital' tab in the CIDB Malaysia system. The 'CAPITAL LIST' table shows 'Accumulated Capital' as 0. Below the table, the 'Nature of Business' is set to 'PUSAT LATIHAN'. A red dashed line indicates the flow from the 'Add Capital' button to the 'PaidUp Capital Details' pop-up. The pop-up contains fields for 'Capital Amount' (0), 'Year' (2023), 'Month' (a dropdown menu), and 'Upload Document' (a 'Choose File' button). At the bottom of the pop-up are 'CANCEL' and 'SAVE' buttons. Another red dashed line points from the 'SAVE' button in the pop-up to the 'SAVE' button on the main form.

CAPITAL TAB

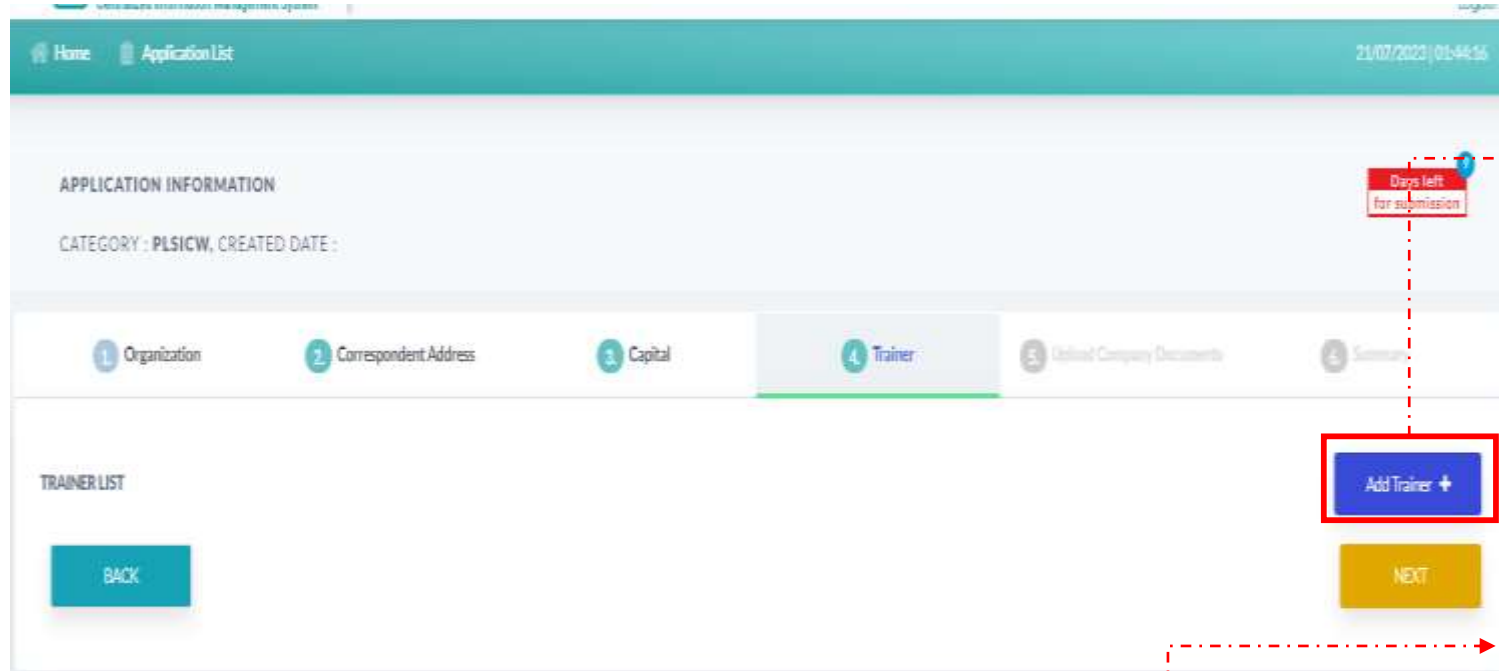
1. Klik butang Add Capital

1. Sistem akan paparkan skrin pop-up untuk masukkan maklumat berkaitan iaitu

- *Capital Amount*
- *Year*
- *Month*
- *Upload Document*

2. Tekan SAVE

3. Tekan SAVE dan NEXT untuk teruskan ke seksyen berikutnya.



Home Application List 21/07/2023 | 01:44:16

APPLICATION INFORMATION

CATEGORY : PLSICW, CREATED DATE :

1 Organization 2 Correspondent Address 3 Capital 4 Trainer 5 Upload Company Documents 6 Summary

TRAINER LIST

BACK

Add Trainer +

NEXT

• TRAINER

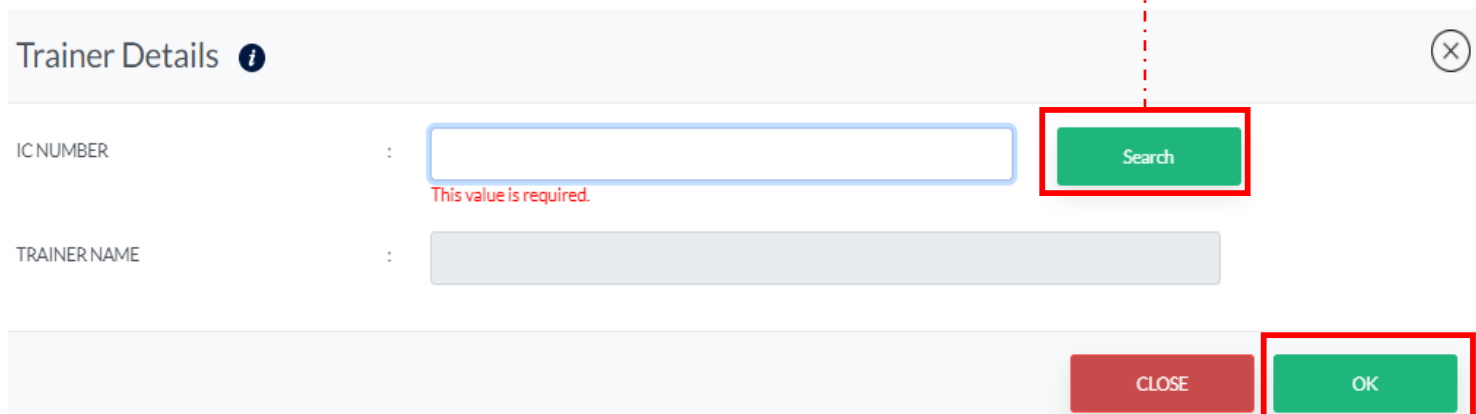
1. Klik butang Add Trainer > sistem akan paparkan skrin pop-up untuk masukkan maklumat berkaitan iaitu

- *IC NUMBER* (No Kad Pengenalan Pengajar)

2. Tekan SEARCH

*Pengajar perlu memiliki Kad Hijau yang masih sah

3. Tekan OK untuk teruskan.



Trainer Details ⓘ

IC NUMBER : This value is required.

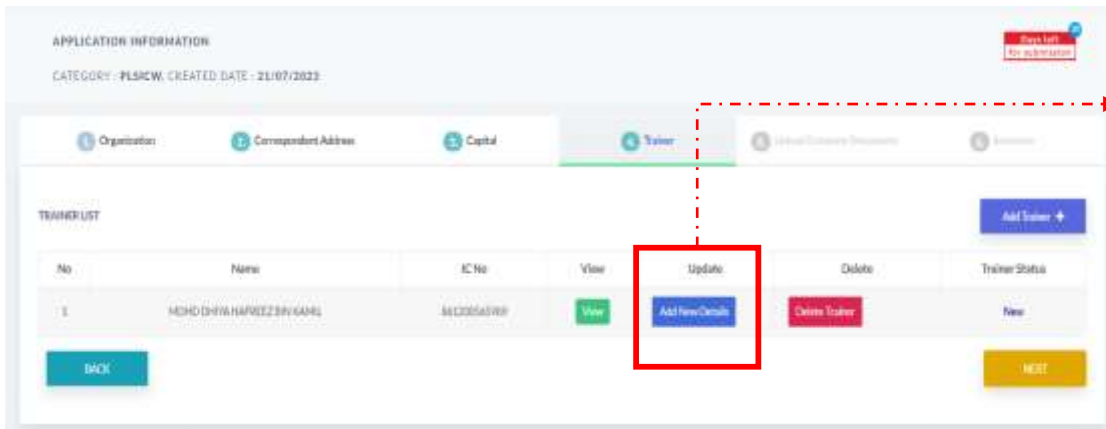
TRAINER NAME :

Search

CLOSE OK

Add New Details Trainer

1. Klik Add New Details pada trainer yang telah ditambah



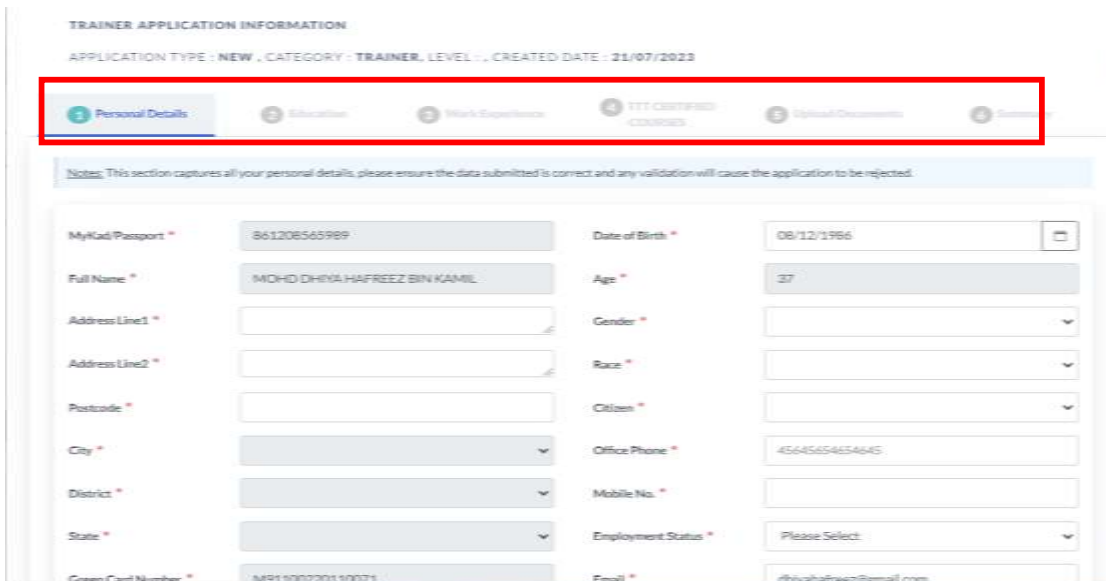
APPLICATION INFORMATION
CATEGORY : PLSRW, CREATED DATE : 21/07/2023

Trainer

No	Name	IC No	View	Update	Delete	Trainer Status
1	MOHD DHYA HAFREZ SIN KAMIL	861206565989	View	Add New Details	Delete Trainer	New

BACK NEXT

2. Isi maklumat pada setiap seksyen yang ada pada trainer seperti berikut :



TRAINER APPLICATION INFORMATION
APPLICATION TYPE : NEW , CATEGORY : TRAINER, LEVEL : , CREATED DATE : 21/07/2023

Personal Details

Notes: This section captures all your personal details, please ensure the data submitted is correct and any validation will cause the application to be rejected.

MyKad/Passport *	861206565989	Date of Birth *	06/12/1986
Full Name *	MOHD DHYA HAFREZ SIN KAMIL	Age *	37
Address Line1 *		Gender *	
Address Line2 *		Race *	
Postcode *		Citizen *	
City *		Office Phone *	4564565465465
District *		Mobile No. *	
State *		Employment Status *	Please Select
Green Card Number *	M91100220110071	Email *	dhyahafrez@gmail.com

- Personal Details
- Education
- Work Experience
- TTT Certified Courses
- Upload Documents
- Summary

PERSONAL DETAILS TAB

1. Pemohon perlu mengisi semua maklumat yang diperlukan
2. Klik butang SAVE selepas selesai mengisi
3. Klik butang NEXT untuk teruskan ke seksyen berikutnya.

TRAINER APPLICATION INFORMATION

APPLICATION TYPE : NEW , CATEGORY : TRAINER, LEVEL : , CREATED DATE : 21/07/2023

1 Personal Details 2 Education 3 Work Experience 4 TTT CERTIFIED COORDINATOR 5 Upload Documents 6 Summary

Notes: This section captures all your personal details, please ensure the data submitted is correct and any validation will cause the application to be rejected.

MyKad/Passport *	861208565989	Date of Birth *	08/12/1986
Full Name *	MOHD DHIYA HAFREZ BIN KAMIL	Age *	37
Address Line1 *		Gender *	
Address Line2 *		Race *	
Postcode *		Citizen *	
City *		Office Phone *	45645654654645
District *		Mobile No. *	
State *		Employment Status *	Please Select
Green Card Number *	M91100220110071	Email *	dhiyahafrez@gmail.com

BACK Exit **SAVE NEXT**

EDUCATION TAB

TRAINER APPLICATION INFORMATION

APPLICATION TYPE : NEW , CATEGORY : TRAINER , LEVEL : , CREATED DATE : 21/07/2023

1 Personal Details 2 **Education** 3 Work Experience 4 ITI CERTIFIED COURSE 5 Upload Documents 6 Save

Note: Please Add your Education records starting from SPM and make sure to provide a Transcript for each records in upload documents section.

EDUCATION

Add Education Record +

No	Qualification	Course	Institution Name	Year	Action
BACK Exit NEXT					

1. Klik pada Add Education Records
2. Pemohon perlu mengisi semua maklumat yang diperlukan di Education Details seperti berikut :
 - Qualification (Kelayakkan)
 - Course (Bidang)
 - Institutional Name (Nama Institut)
 - Year of Passing (Tahun Berlalu)

Education Details ⓘ

Qualification Please Select

Course Specialization

Institution Name Institution Name

Year of Passing Graduation Year

CANCEL **SAVE**

3. Klik butang SAVE selepas selesai mengisi
4. Klik butang SAVE dan NEXT untuk teruskan ke bahagian berikutnya.

*tekan semula butang Add Education Record untuk menambah maklumat

SAVE **NEXT**

WORK EXPERIENCE TAB

1. Klik butang Add Work Experience
2. Pemohon perlu mengisi semua maklumat yang diperlukan di Work Experience Details seperti berikut :

- Current/Previous
- Organization Name
- Position
- Organization Address
- Website Address **not mandatory*
- Field Experience
- Organization Experience From Year
- Organization Experience To Year
- Office Tel. No.

3. Klik butang SAVE selepas selesai mengisi

4. Klik butang SAVE dan NEXT untuk teruskan ke bahagian berikutnya.

**tekan semula butang Add Work Experience untuk menambah maklumat*

TRAINER APPLICATION INFORMATION

APPLICATION TYPE : NEW , CATEGORY : TRAINER, LEVEL : , CREATED DATE : 21/07/2023

1 Personal Details 2 Education 3 Work Experience 4 TTT CERTIFIED COURSES 5 Upload Documents 6 Summary

WORK EXPERIENCE

Add Work Experience +

No	Current/Previous	Organization Name	Position	Organization Address	Website Address	Field Experience	Organization Experience From Year	Organization Experience To Year	Office Tel.No.	Action

BACK Edit

Work Experience Details

Current/Previous

Position

Website Address

Organization Experience From Year

Office Tel. No.

Reference Phone

Organization Name

Organization

Organization Address

Field Experience

Number of Years Involved in this field

Organization Experience To Year

CANCEL SAVE

BACK Edit

SAVE NEXT

TRAINER APPLICATION INFORMATION

APPLICATION TYPE : NEW , CATEGORY : TRAINER, LEVEL : , CREATED DATE : 21/07/2023

1 Personal Details 2 Education 3 Work Experience 4 TTT CERTIFIED COURSES 5 Upload Documents 6 Summary

Notes: Please add your participation details and please ensure you have the documents ready to upload

TRAIN THE TRAINER (TTT) CERTIFIED COURSE

Add Course Participation Record +

No	Organizer's Name	Certificate No	Action
----	------------------	----------------	--------

CIDB CERTIFIED COURSES

No	Organizer's Name	Course Name	Certificate Title	Certificate No
----	------------------	-------------	-------------------	----------------

BACK

Edit

NEXT

Course Details

Organizer's Name *i*

Certificate No *i*

Organizer's Name

Cert No

CANCEL

SAVE

BACK

Edit

SAVE

NEXT

TTT CERTIFIED COURSE TAB

1. Klik pada butang Add Course Participation Record
2. Pemohon perlu mengisi semua maklumat yang diperlukan di Course Details seperti berikut :
 - Organizer's Name
 - Certificate Number
3. Klik butang SAVE selepas selesai mengisi
4. Klik butang SAVE dan NEXT untuk teruskan ke bahagian berikutnya.

*tekan semula butang Add Course Participation Record untuk menambah maklumat

TRAINER APPLICATION INFORMATION

APPLICATION TYPE : NEW , CATEGORY : TRAINER, LEVEL : , CREATED DATE : 21/07/2023

- 1 Personal Details
- 2 Education
- 3 Work Experience
- 4 TTT CERTIFIED COURSES
- 5 Upload Documents
- 6 Summary

UPLOAD DOCUMENTS

Notes: Please ensure the documents uploaded are correct and in PDF format except for Passport Photo in JPEG/PNG. Please refer icon i for more details.

No	Document	Upload Files
1	Gambar Passport terkini 	Choose File No file chosen
2	Salinan asal (berwarna) MyKad <u>Notes:</u> MyKad scan both side and save as PDF 	Choose File No file chosen
3	Salinan asal (berwarna) CSHO CIDB	Choose File No file chosen
4	Sijil Akademik - Sarjana	Choose File No file chosen
5	Salinan asal (berwarna) Construction Safety Health Trainer NIOSH	Choose File No file chosen
6	test Salinan asal (berwarna) TTT dari CIDB/NIOSH/HRDF	Choose File No file chosen
7	Resume	Choose File No file chosen
Profile pendaftaran Personnel Binaan View		

BACK

Exit

SAVE

NEXT

UPLOAD DOCUMENT TAB

1. Sila muatnaik dokumen berkaitan seperti yang dinyatakan.

2. Pastikan saiz dokumen yang hendak dimuatnaik tidak melebihi 2MB.

*** Kesemua dokumen berikut adalah wajib dimuatnaik**

4. Klik butang SAVE dan NEXT untuk teruskan ke seksyen berikutnya.

TRAINER APPLICATION INFORMATION

APPLICATION TYPE : NEW , CATEGORY : TRAINER, LEVEL : , CREATED DATE : 21/07/2023

- 1 Personal Details
- 2 Education
- 3 Work Experience
- 4 TTT CERTIFIED COURSES
- 5 Upload Documents
- 6 Summary

Notes: If you want to update your application information, click on Back button. To print the application click on Print button. It is recommended that you keep a copy of your application submission for any future reference. Please ensure the application information is correct and true before submitting the application. Once you submit your application, you are not allowed to perform any changes on the submitted application. If the application information has been completed and you want to submit your application, tick on the Declaration checkbox and click on Submit button.

APPLICATION INFORMATION



MyKad/Passport : 861208565989 Date of Birth : 08/12/1986
 Full Name : MOHD DHIYA HAFREEZ BIN KAMIL Age : 37
 Address Line1 : NO 705 JALAN BELIMBING FELDA SUNGAI KOYAN 3 27650 RAUB PAHANG. Gender : Male
 Address Line2 : NO 705 JALAN BELIMBING FELDA SUNGAI KOYAN 3 27650 RAUB PAHANG. Race : Melayu
 Postcode : 27650 Citizen : Malaysia
 City : RAUB Office Phone : 0147269801

BACK

Exit

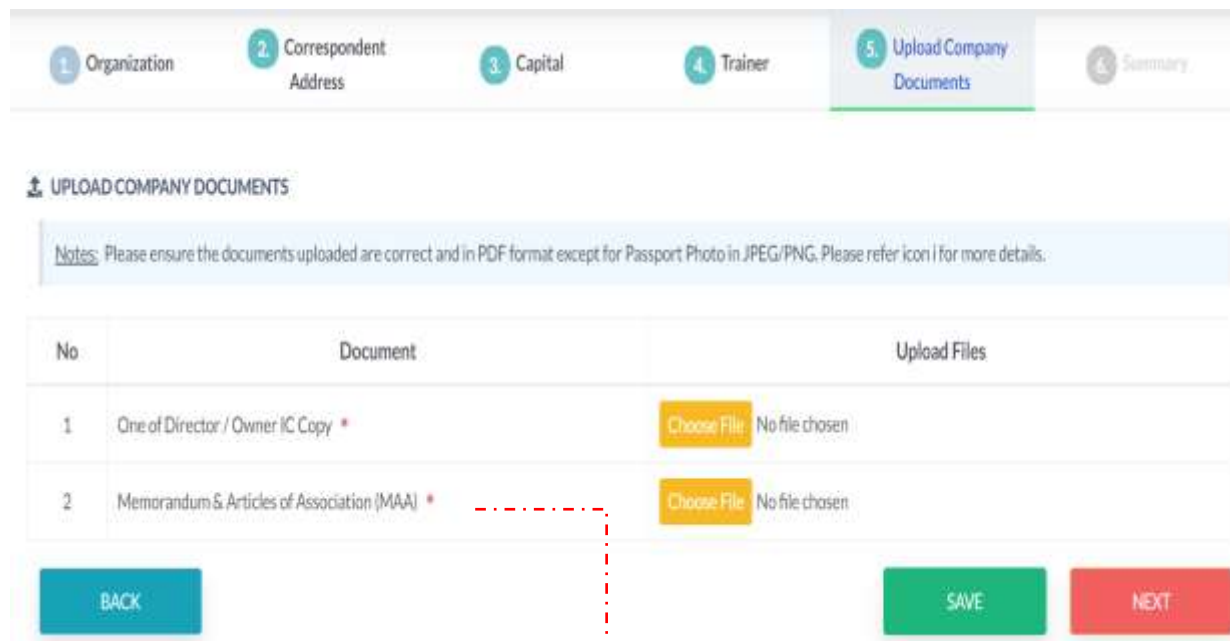
SAVE

Print

TRAINER SUMMARY TAB

1. Sistem akan paparkan ringkasan maklumat yang diisi oleh pemohon.
2. Sila pastikan semua maklumat yang dimasukkan adalah betul.
3. Sekiranya terdapat perubahan boleh klik pada butang BACK dan isikan semula bahagian yang diperlukan
4. Klik butang SAVE untuk menyimpan maklumat yang diisi
5. Klik butang Exit untuk keluar dari bahagian Trainer dan teruskan mengisi permohonan

UPLOAD COMPANY DOCUMENT TAB



1 Organization **2 Correspondent Address** **3 Capital** **4 Trainer** **5 Upload Company Documents** **6 Summary**

UPLOAD COMPANY DOCUMENTS

Notes: Please ensure the documents uploaded are correct and in PDF format except for Passport Photo in JPEG/PNG. Please refer icon i for more details.

No	Document	Upload Files
1	One of Director / Owner IC Copy *	Choose File No file chosen
2	Memorandum & Articles of Association (MAA) *	Choose File No file chosen

1. Sila muatnaik document berkaitan seperti yang dinyatakan.

2. Pastikan saiz dokumen yang hendak dimuatnaik tidak melebihi 2MB.

3. Klik butang SAVE dan NEXT untuk teruskan ke seksyen berikutnya.

*Dokumen yang diminta akan berdasarkan jenis syarikat

SUMMARY TAB

1. Sistem akan paparkan ringkasan maklumat yang diisi oleh pemohon.
2. Sila pastikan semua maklumat yang dimasukkan adalah betul.
3. Sekiranya terdapat perubahan boleh klik pada butang BACK dan isikan semula bahagian yang diperlukan
4. Klik checkbox Perakuan Pemohon
5. Klik butang Submit untuk menghantar permohonan

1 Organization 2 Correspondent Address 3 Capital 4 Trainer 5 Upload Company Documents 6 Summary

Notes: If you want to update your application information, click on Back button. To print the application click on Print button. It is recommended that you keep a copy of your application submission for any future reference. Please ensure the application information is correct and true before submitting the application. Once you submit your application, you are not allowed to perform any changes on the submitted application. If the application information has been completed and you want to submit your application, tick on the Declaration checkbox and click on Submit button.

ORGANISATION INFORMATION

Company Information

COMPANY NAME: [Text Field]

TYPE OF REGISTRATION: [Text Field]

OMS PRE REGISTRATION NO: [Text Field]

SIM No: [Text Field] NA

UPLOADED COMPANY DOCUMENT

No	Document	Download
1	One of Director / Owner IC Copy	Borang.pdf
2	Borang I	Lampiran_A.pdf

☐ Saya sebagai Pengurus PLB SICW juga bersetuju akan menaati segala syarat-syarat dan peraturan pertaulihan yang telah ditetapkan oleh pihak Lembaga.

[BACK](#) [Submit](#)

Submit Alert!



Thank You! Please verify the application before you submit.

You cannot add or edit any content once submitted. Click Ok to confirm.

CANCEL

OK

PENGESAHAN PERMOHONAN

1. Klik OK untuk mengesahkan permohonan.
2. Permohonan yang sudah dihantar tidak boleh dikemaskini semula oleh pemohon

STATUS PERMOHONAN DAN BAYARAN YURAN

Application List

Notes: Your applications will appear here. You can view the status of your applications from column Application status

Total Count: 0 Page Size: 5

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
1	PLSICW01202310000137	04/10/2023		NEW	Submitted  		 Pay Processing Fee

Application List

Notes: Your applications will appear here. You can view the status of your applications from column Application status

Total Count: 0 Page Size: 5

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
1	PLSICW01202310000137	04/10/2023		NEW	Verification Pending 		Process fee paid

- Application Status akan memaparkan status permohonan Submitted.
 - Sebarang pertukaran maklumat tidak boleh dilakukan lagi kecuali dengan memadam permohonan pada butang  dan perlu diisi semula daripada awal (New Application)
- Sila buat bayaran yuran proses untuk memastikan permohonan diproses.
- Reference No. untuk melihat ringkasan permohonan PLSICW yang dihantar.
- Jika bayaran sudah dijelaskan, status bayaran akan dikemaskini ke Process fee paid dan
- Status permohonan akan menjadi Verification Pending

Application List

Notes: Your applications will appear here. You can view the status of your applications from column Application status

Total Count : 0 Page Size : 5

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
1	PLSICW01202310030137	04/10/2023	04/10/2023	NEW	Approved 	View Approval Letter 	Pay Certificate fee 

BAYARAN SIJIL DAN STATUS PERMOHONAN

1. Application Status akan memaparkan status Approved setelah pegawai pengesah selesai memproses

*Sekiranya gagal, status akan menjadi Reject

2. Surat boleh dilihat pada View Approval Letter

3. Sila buat bayaran yuran sijil untuk mendapatkan sijil

4. Jika bayaran sudah dijelaskan, status bayaran akan dikemaskini ke Certificate fee paid

5. Tekan link view Certificate untuk menjana sijil.

Application List

Notes: Your applications will appear here. You can view the status of your applications from column Application status

Total Count : 0 Page Size : 5

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
1	PLSICW01202310030137	04/10/2023	04/10/2023	NEW	View Certificate 	View Approval Letter 	Certificate fee paid

Certificate List

Notes: Your certificate will appear here after payment for Certificate Fee was made. You can Download your Certificate by click link given under column Certificate No

No	Certificate Date	Application Type	Accreditation Type	Certificate No	Certificate Status	Update	Renewal
1	04/10/2023	PLSICW	SICW courses -	PLSICW20231004-135	VALID	UPDATE	

Application List

Notes: Your applications will appear here. You can view the status of your applications from column Application status

Total Count: 0 Page Size: 5

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
1	PLSICW01202310030137	04/10/2023	04/10/2023	NEW	Completed	View Approval Letter	Certificate fee paid

Setelah sijil dijana. Pemohon akan melihat paparan seperti ini.

- Sekiranya ingin melakukan Penambahan Pengajar klik pada butang **UPDATE**
 - Permohonan **UPDATE** hanya membenarkan melakukan perubahan pada maklumat Syarikat dan juga Penambahan/padam pengajar sahaja.
 - Perubahan maklumat pengajar tidak dibenarkan.

1 Organization
2 Correspondent Address
3 Capital
4 **Trainer**
5 Upload Company Documents
6 Summary

TRAINER LIST

No	Name	IC No	View	Update	Delete	Trainer Status
1	IRWANDIY BIN ROSLI	751229135163	View		Delete Existing Trainer	Existing

[BACK](#)

Add Trainer +

[NEXT](#)

- Proses Permohonan **UPDATE** sama seperti permohonan baru.
- Maklumat pada bahagian Organization, Correspondent Address, Capital, Upload Company Documents kekal. Jika ada sebarang perubahan boleh diubah
- Untuk penambahan trainer klik butang add trainer.
- Jika ingin memadam trainer dari senarai, klik butang Delete Existing Trainer

Certificate List

Notes: Your certificate will appear here after payment for Certificate Fee was made. You can Download your Certificate by click link given under column Certificate No

No	Certificate Date	Application Type	Accreditation Type	Certificate No	Certificate Status	Update	Renewal
1	04/10/2023	PLSICW	SICW courses -	PLSICW20231004-135	INVALID		RENEW

Application List

Notes: Your applications will appear here. You can view the status of your applications from column Application status

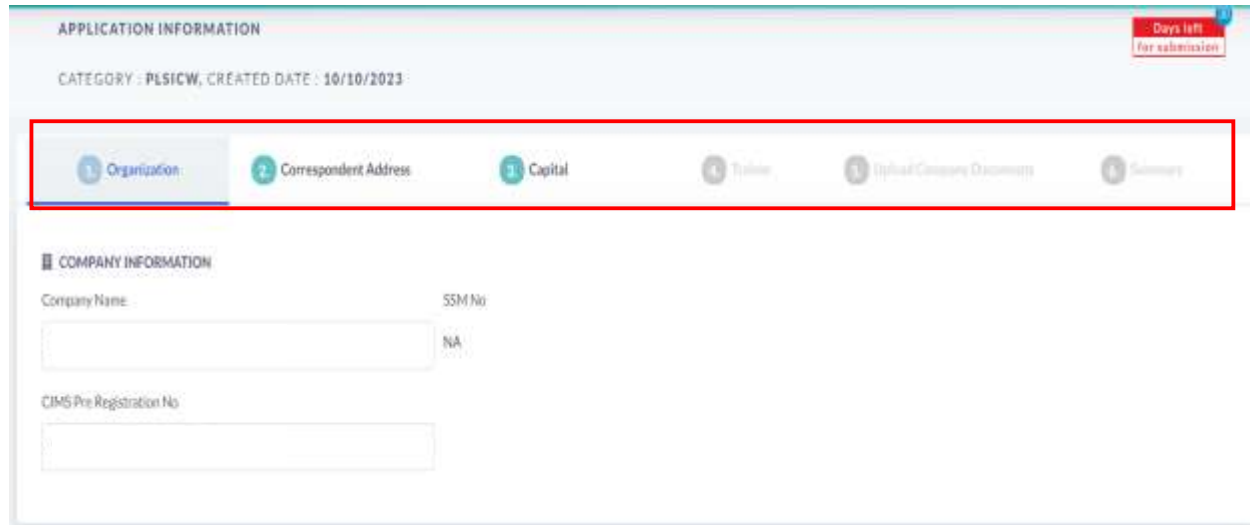
Total Count: 0 Page Size: 5

No	Reference No	Application Date	Approved Date	Application Type	Application Status	Letter	Payment Status
1	PLSICW01202310030137	04/10/2023	04/10/2023	NEW	Completed	View Approval Letter	Certificate fee paid

• PERMOHONAN PEMBAHARUAN

1. Pemohon Log masuk ke dalam CIMS dan butang RENEW akan dapat dilihat.
2. Klik butang RENEW untuk meneruskan Permohonan Pembaharuan Penyedia Latihan SICW
3. Skrin turut memaparkan sijil dan status permohonan yang terdahulu

PERMOHONAN PERBAHARUAN



The screenshot shows the 'APPLICATION INFORMATION' section of the CIDB Malaysia portal. At the top, it displays 'CATEGORY : PLSICW, CREATED DATE : 10/10/2023'. A red box highlights the progress bar with six steps: 1. Organization (active), 2. Correspondent Address, 3. Capital, 4. Training, 5. Upload Company Documents, and 6. Summary. Below the progress bar, the 'COMPANY INFORMATION' section is visible, containing input fields for 'Company Name', 'SSM No' (with a dropdown menu showing 'NA'), and 'CIMS Pre Registration No'.

1. Sistem akan paparkan maklumat yang perlu dikemaskini oleh pemohon. Lengkapkan semua maklumat dan SUBMIT permohonan.
2. Ulang proses seperti di bahagian [Permohonan Baru](#).
 - Lengkapkan kesemua maklumat yang diperlukan dan bayar proses untuk menghantar permohonan